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FacultyLine

Office of The University Faculty, 032 Rike Hall, 873-2039

Fall Quarter, 1987

Issue No. 30

Mark your calendars! Tuesday, November 17, 3:30 p.m. is the Fall Faculty Meeting, Medical School Auditorium. The agenda is below. Dr. Mulhollan will discuss the capital building projects on campus including the Nutter Center, Library expansion, and Creative Arts Center expansion. Dr. Hathaway is expected to discuss Enrollment Management and other topics. Faculty committee chairs will report on the major issues they are discussing and other information will be shared. **Preceding the meeting (3:00 p.m.) there will be an informal reception, with refreshments, in 035 Medical School (room below the auditorium).**

Also included in this newsletter are some additional items of concern to the faculty. I encourage you to contact me with any items you wish to discuss.

Jeanne Ballantine

Jeanne Ballantine
Faculty Vice-President

AGENDA FOR THE FALL QUARTER UNIVERSITY FACULTY MEETING

Tuesday, November 17, 1987

Medical School Auditorium (120 Medical Sciences), 3:30 - 5:30 p.m.

I. Call to Order, Jeanne Ballantine

II. Approval of the Minutes of the Spring Quarter Faculty Meeting of May 19, 1987.

III. Committee Reports:

- A. Steering Committee: Jeanne Ballantine
- B. Budget Review: Richard Williams
- C. Building and Grounds: Carl Maneri
- D. Curriculum: Charles Funderburk
- E. Faculty Affairs: Larry Crum
- F. Library: Rudy Fichtenbaum
- G. Student Affairs: Fran Landers
- H. Administrative Review: Lilburn Hoehn

IV. Old Business: -- None

V. New Business: -- Approval of Candidates for August and December 1987 Graduation (List on file in Registrar's Office)

VI. Announcements and Special Reports:

- A. President's Report: Paige Mulhollan
- B. Academic Affairs Report: Charles Hathaway
- C. United Way Campaign: James Sayer
- D. Research and Sponsored Programs: Cheryl Maurana
- E. University Computing Services: Elmer Hesse

VII. Adjournment

*Jeanne Ballantine, Chair
Alphonso Smith, V-P Elect
Joanne Cross, SON
Alyce Jenkins, CEHS

Albert Lew, COBA
Martha Sammons, L A
Ralph Stuckman, Lake Campus
Warner Wilson, S & M

EARLY RETIREMENT

There are 50 slots for early retirement; once that many faculty have submitted their resignation for early retirement, the option is closed. More than 50 have expressed interest in retiring under the plan. Therefore, I encourage you to act as promptly as possible.

Rich Johnson in Insurance & Employee Benefits can help individuals work out the details of their retirement; there is also a computer program available to help with calculations. One further consideration is the necessity for departments and colleges to plan ahead for recruitment.

LEGISLATIVE UPDATE

Shari Lewis, Director of Government Affairs and Associate Director of Development for Health Affairs, has provided the Faculty Office with the following information.

Although the General Assembly will not get into full swing until January, now is still a busy time with bills being introduced and occasional hearings scheduled. Several bills impact on higher education and may be of interest to faculty. Although no activity is anticipated on these bills at this time, they could see action in early 1988.

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|-------------------------|---|
| S.B. 62
(Snyder) | -Would restrict certain activities in universities and colleges which are viewed as competing with businesses. (This issue is also under review at the Federal level and may well be one of the biggest issues affecting universities in 1988.) |
| Am. S.B. 75
(Watts) | -Requires that board of education and state colleges and universities provide career information and student directory information to armed forces, business, industry, etc. |
| S.B. 267
(Pfeiffer) | -Registration and regulation of professional geologists. |
| S.B. 268
(Oelslager) | -Revises residency requirements for in-state tuition to consider as a resident a student whose parents move into state. |
| H.B. 596
(Koziura) | -Requires employers who offer dental, eye care and prescription drug plans to provide alternative plans. |
| H.B. 602
(Watkins) | -Permits special license plate designation for alumni associations. |
| H.B. 617
(Guerra) | -Requires foreign students attending state colleges and Universities to pay full cost of instruction. |

HEALTH NOTE

Student Health Services would like the faculty to be aware that they now have a number of new films and tapes available about AIDS. These include information for programs about AIDS, prevention, and current statistics. November is AIDS Awareness Month. For more information concerning the tapes and films, call Phyllis Cooney, X-2552.

HOLIDAY SPIRIT

The entire university community is invited to become involved in the Holiday Aid project. This nonprofit corporation (Steve Tatone, Executive Director) in its third year of operation raises funds and collects food items to help families in need within the Miami Valley. The Emergency Resource Bank and the Emergency Housing Program of the Dayton Chapter of the American Red Cross are the major recipients of the donations. You will soon see barrels placed around campus and you are asked to donate canned food so that Wright State can help make the holidays a little brighter for those less fortunate. Also, Holiday Aid is releasing a record album and tape entitled "A Hometown Christmas Volume II" which is a collection of both original and traditional music. The price for the album or the tape is \$5.95, and since everything has been donated, 100% of the proceeds are used for the Holiday Aid project.

UNIVERSITY PROFESSORSHIPS

At their last meeting, the Board of Trustees officially approved establishment of three University Professor titles. The first applications for these professorships will be solicited in the 1988-89 academic year. For your reference, the entire document which was approved by Academic Council on April 6, 1987 has been included as an attachment.

FACULTY WORKLOAD - The University Budget Review Committee is currently examining faculty workloads at Wright State as part of an overall consideration of the need for additional full-time faculty to meet the program requirements of colleges and schools. I thought the following data might be of some interest to all faculty.

TABLE I

FACULTY WORKLOAD - WEIGHTED STUDENT FTE PER FACULTY FTE
BY COLLEGE, FALL 1982 - FALL 1986

<u>COLLEGE</u>	<u>1982</u>	<u>1983</u>	<u>1984</u>	<u>1985</u>	<u>1986</u>
LIBERAL ARTS	36.38	37.67	36.56	39.20	38.76
BUSINESS & ADM	41.70	41.27	40.94	40.98	42.80
EDUCATION & H.S.	30.37	34.76	32.89	32.21	33.48
SCIENCE & MATH	42.24	44.92	43.13	40.32	36.77
ENGINEERING & CS	63.02	62.10	64.41	53.07	42.28
PROF. PSYCHOLOGY	53.34	56.54	57.96	57.11	43.76
NURSING	29.20	36.03	39.93	41.70	32.49
LAKE CAMPUS	30.12	29.70	28.27	25.26	23.22
ALL UNIVERSITY	36.90	38.50	37.70	37.60	36.50

TABLE II

AVERAGE WEIGHTED STUDENT-FACULTY RATIOS
ALL PROGRAMS COMBINED (RANK IN PARENTHESES)

<u>UNIVERSITY</u>	<u>1982-83</u>	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>
Akron	34.3 (8)	32.1 (9)	31.1 (10)	30.1 (10)	31.8 (9)
Bowling Green	32.7 (10)	33.4 (8)	33.4 (8)	33.7 (8)	33.5 (8)
Cincinnati	33.3 (9)	31.9 (10)	32.2 (9)	30.6 (9)	31.3 (10)
Cleveland	47.4 (1)	44.0 (1)	40.7 (2)	39.6 (2)	36.4 (4)
Kent	37.8 (4)	36.1 (5)	37.1 (4)	35.3 (7)	35.7 (6)
Miami	36.2 (6)	36.5 (4)	36.5 (6)	37.2 (5)	35.9 (5)
Ohio State	31.8 (11)	31.7 (11)	29.8 (11)	29.9 (11)	29.6 (11)
Ohio Univ.	38.6 (3)	36.0 (6)	37.0 (5)	37.7 (3)	39.1 (2)
Toledo	43.4 (2)	42.9 (2)	42.9 (1)	42.9 (1)	41.4 (1)
Youngstown	34.8 (7)	33.8 (7)	35.0 (7)	35.6 (6)	33.7 (7)
=====					
Wright	36.9 (5)	38.5 (3)	37.7 (3)	37.6 (4)	36.5 (3)
=====					
Average	35.5	34.7	34.0	33.8	33.6

As you can see from the rankings in Table II, Wright State faculty have increased their teaching loads relative to our colleagues at other state universities from a ranking of fifth or sixth in the early 80's to third in three of the last four years. Although data is not yet available for this year, my guess is that our ranking may drop down because of flat enrollment and an increase in the number of full-time faculty. - Dick Williams

Approved by Academic Council 4-6-87
EMERITUS/UNIVERSITY/DISTINGUISHED PROFESSOR TITLES

I. Emeritus Professor

The title of Emeritus Professor is an honored one, one which recognizes past contributions to the community of scholars at Wright State University.

The emeritus title confers on the recipient the rights and privileges of other members of the community of scholars at Wright State University, subject to the limitation of the right to vote and the right to hold elective office, and is conferred as a lifetime status. Insofar as it is possible, and subject to fiscal considerations, the university will extend to all emeritus faculty the normal courtesies and services available to all faculty. Providing an office, shared or otherwise, and other similar services for emeritus faculty will be the responsibility of the home administrative unit and should be reviewed and agreed upon in writing annually.

Faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the Vice President for Academic Affairs. Faculty members who have served as fully-affiliated and full-time members of the faculty for five or more years, but less than ten years, may request consideration for the emeritus title through the process of a petition to the Vice President for Academic Affairs through his/her administrative unit. In order to be considered for the emeritus title, the petition of the faculty member must be supported by the faculty member's home administrative unit.

It is the intent of this policy to recognize the past contributions of members of the community of scholars at Wright State University and, to the extent possible and desired, to facilitate their continuing contributions to the academic life at Wright State University.

II. University Professor

Definition -- A University Professor is a full-time, fully-affiliated Professor whose accomplishments and abilities transcend departmental lines and whose continued contributions through the years merit recognition by the university as a whole. A University Professor may also be one whose ability to create scholarly works, works of art, or to do research would be enhanced by an extra-departmental assignment. In essence, a University Professor serves as a role model for all within the university community.

Selection -- The candidate's department or any other immediate administrative unit may nominate the faculty member and provide supporting information and letters. Letters from peers and students, former and present, should support the nomination. Letters from highly respected individuals external to the university would be of particular interest since the candidate should have a national or international reputation in his/her field(s) of specialization. The nomination will be submitted to the University Promotion and Tenure Committee which is the screening committee. This committee will evaluate nominations and make a recommendation to the President. The Board of Trustees must approve the appointment of a University Professor. No more than three members of the faculty will be University Professors at one time, and there may be no more than one University Professor in a college or school simultaneously.

Duration of Position -- The initial appointment will be for five years. The University Professor may be reappointed for one additional five-year term upon being nominated again by his/her immediate administrative unit, reviewed along with other nominations, recommended by the University Promotion and Tenure Committee to the President, and approved by the Board of Trustees. The rights and privileges of the University Professor and the use of the title apply only during the five-year period of appointment.

Compensation -- The University Professor will receive additional compensation or a yearly award as long as he/she holds the title. The amount of the compensation or yearly award to be associated with the position of University Professor will be reviewed every

three years by the University Budget Review Committee (UBRC) and a recommendation will be made to the administration by UBRC as to the appropriate award to be associated with this position. The University Professor will receive merit increases based on his/her normal academic year salary.

Support -- The University Professor will maintain his/her "home" administrative unit. This unit would provide office space, secretarial assistance, laboratory or studio space (if required), and any other normal logistical services. Separate supplemental funds will be made available to the University Professor to support his/her activities, the amount to be negotiated annually.

Duties -- The University Professor would have no regular teaching assignments, but would be expected to teach each academic year in one of his/her own specialties. These would normally be taught in the "home" department and would be mutually agreed upon by the University Professor and the unit involved. The University Professor would continue to report to his/her own administrative head. An annual report would be submitted to the Vice President for Academic Affairs detailing his/her activities for the year. The President or the Vice President for Academic Affairs may call upon the University Professor for special assignments. It is expected that the University Professor will continue to be productive during his/her tenure.

III. Distinguished Professor

Definition -- The Distinguished Professor is a full-time, fully-affiliated Professor. There are three categories of Distinguished Professor, namely in research (broadly defined so as to include all scholarly activity), teaching, and service. The Distinguished Research Professor is a member of the faculty who has produced a significant body of work in scholarship, research, or the creative arts which brings distinction to the University and national or international recognition to the faculty member. The Distinguished Teaching Professor is a member of the faculty who has consistently demonstrated outstanding skill as a teacher and advisor, as evidenced by student and peer evaluations, course development and improvement, textbooks written or other publications relating to teaching, or leadership. The Distinguished Service Professor is a member of the faculty who has provided that extra measure of service to the university and/or to the greater community served by the university by academic or administrative leadership, planning, innovation, development, or governance.

Selection -- The candidate's department or any other administrative unit may nominate the faculty member and provide relevant supporting documentation. Nominations must be submitted to the University Promotion and Tenure Committee which is the screening committee. This committee will evaluate all nominations and make a recommendation to the President. The Board of Trustees must approve any appointment of individuals as Distinguished Professors. The total number of Distinguished Professors will not exceed one percent of the number of full-time, fully-affiliated faculty at any given time.

Compensation -- The Distinguished Professor will receive additional compensation or a yearly award as long as he/she holds the title. The amount of compensation or yearly award to be associated with the position of Distinguished Professor will be reviewed every three years by the University Budget Review Committee (UBRC) and a recommendation will be made to the administration by UBRC as to the appropriate award to be associated with this position. The Distinguished Professor will receive merit increases based on his/her normal academic year salary.

Duration of Position -- The title of Distinguished Professor is awarded only once and for a three-year duration.

Duties and Perquisites -- The Distinguished Professor will be expected to continue his/her normal duties in teaching, research, and service. The President or the Vice President for Academic Affairs may call upon the Distinguished Professor for special assignments.

GENERAL FACULTY MEETING
FALL QUARTER
November 17 - December 1, 1987

- I. The Fall Quarter General Faculty Meeting was called to order at 3:30 p.m. by the Vice-President of the University Faculty, Jeanne Ballantine.
- II. A motion was made, seconded, and passed to approve the minutes of the Spring Quarter General Faculty Meeting of May 19, 1987, as distributed.
- III. Reports of the University Standing Committees:

A. Steering Committee, Jeanne Ballantine reporting:

Issues which the Steering Committee is keeping tabs on as they proceed through the other university committees are:

- Pay for Performance Document--Does this have an implication for faculty?
- General Education--Progress on the implementation of the new General Education requirements.
- Artist Series--The committee is about to make their choices for next year.
- Bookstore--The possibility of discounts for faculty and staff at the University Bookstore.
- Calendar & Elections--The proposed Academic Calendar for 1989-90.
- Commencement--Criteria and guidelines for the selection of commencement speakers and honoraries.
- Academic Misconduct Policy

(Jeanne Ballantine noted that the School of Medicine auditorium was scheduled for a 5:30 p.m. memorial service; therefore, there would be changes in the order in which the agenda would be presented if there were no objections; no objections came from the floor.)

B. Faculty Affairs, Larry Crum reporting:

Issues which the committee is now looking at are: 1) Academic Misconduct Policy, 2) Intellectual Property Policy, 3) Faculty Evaluation, 4) Enrollment Management, 5) Salary Appeals Process, and 6) the recommendation that the past Vice-President of the Faculty be a full voting member of the Academic Council.

IV. New Business

Approval of August/December 1987 Graduation List.

A motion was made and seconded to approve the list of the August and December graduates who have completed all university requirements in order to receive their degrees. (The list is on file in the Registrar's Office.)

The motion was approved by a voice vote.

V. Announcements and Special Reports:

A. University Computing Services, Elmer Hesse reporting:

Mr. Hesse noted the numerous changes in the university computer services that were completed under the leadership of Kenneth Pollock. There is now one organization supporting both the academic and administrative computer users. It is hoped that the Computer Service Center would move into the new facility in July, 1988. Mr. Hesse noted that additional staffing in the academic computer areas is necessary to meet needs and demands of the academic areas. The Computer Center is looking at electronic mail processes for on and off campus. There is a need for a development support group especially in the microcomputer area. There was a question from the floor about changes in the operating system without consultation with the users.

B. Research and Sponsored Programs, Jeanne Ballantine reporting for Cheryl Maurana:

Cheryl Maurana will be visiting faculty to see how her office can be of service to them.

C. United Way Campaign, James Sayer reporting:

Mr. Sayer reported that both goals had been reached and those were:

- 1) At least 1,000 faculty and staff would contribute, and 2) a minimum of \$85,000 would be reached. Both goals were exceeded.

D. Academic Affairs Report, Charles Hathaway reporting:

1. Early Retirement. At the present time fifty-two faculty members have indicated they would take early retirement. Mr. Hathaway felt that the maximum limit on the number would not be reached.

(There was a question from the floor as to whether the early retirement would be available in future years. Mr. Hathaway reported that before the Board of Trustees would approve another retirement plan, the university would have to show that the program works in a financial way.)

2. Enrollment Management. The Enrollment Management Committee has been appointed and will be meeting within the week.

E. President's Report, Paige Mulhollan reporting:

1. United Way. The president expressed his thanks to the university community for the way it responded to the United Way.
2. Commencement. The president expressed his appreciation for the committee's work to establish guidelines for commencement speakers. He has received very favorable comments from students and families of the students for having a faculty member speak at commencement. The president announced that Jeanne Ballantine will be the speaker at the December commencement.

3. Recognition to Jacob Dorn and William Collie. The president noted that the university recognizes and honors retirees, but seldom gives recognition to those who make internal changes. He expressed his thanks to Jacob Dorn for the work he has done as Director of the Honors Program and to William Collie as Director of the University Division. Both individuals have returned to a full-time faculty status.
4. Capital Projects.
 - Library/Computer Center. This is an \$8 million project that began in 1984 and will be completed in the summer of 1988. It will add 95,000 sq. ft. to the present 118,000 sq. ft. The University Computer Center will be one of the tenants in the new addition.
 - Duke Ellis Human Development Center. The \$2 1/4 million building which will be built on the corner of Third Street and Edwin Moses Boulevard in the city of Dayton is a 22,000 sq. ft. building. Monies came through the state operations budget rather than through a capital budget and no recommendation was made by the Ohio Board of Regents for this building. It will be used for clinical education by the School of Professional Psychology and also will deliver psychological services to the residents of West Dayton. The building is not yet underway, but it is ready for bids; hopefully, it will be completed by fall, 1989.
 - Creative Arts Center. This building is a \$9.1 million dollar project that began in 1986. It will add 72,000 sq. ft. to the present 107,000 sq. ft. facility. It will permit the university to house theater, dance, music, and art faculty in one location. As part of this project there will be 25,000 sq. ft. renovated in the Creative Arts Center and 6,500 sq. ft. in Millett Hall. There will also be 11,000 sq. ft. of new space for a scenery building; this would be off-site. Hopefully, bids will go out in the new year.
 - Nutter Center. This is the largest construction project that the university has taken on in a number of years. The purposes of the building are numerous among which are noted:
 - 1) community image of Wright State University
 - 2) activity center for students
 - 3) cultural programming site for the community
 - 4) physical education instructional needs
 - 5) athletic facility for Division I sports
 - 6) intramural sports

The initial project was for a 185,000 sq. ft. building at an estimated cost of approximately \$22 million. The money would be raised to cover expenses through issuing bonds which would be backed by student fees, monies from the legislature, gifts, and the promotion of premium seats.

It was later determined that an educational component should be added to the building, and the size, therefore, was increased to 250,000 sq. ft. It would be an auditorium that would have 10,500 fixed seating with an additional 2,000 seats that could be placed on the floor. There would be rooms for special events with a 32,000 sq. ft. auxiliary gymnasium and an indoor running track. The present University Center/Physical Education complex would become a true student center. Aquatic facilities and adapted physical education would remain, but everything else would be moved to the new facility.

The initial estimate for site preparation for such things as utilities, sewers and roads was \$1 million; it is now estimated that the site preparation will be \$4 million.

The building is now designed so that at a later date it could be expanded so that the total seating would be 15,000 or more. The cost of this design is \$2 million; expansion then could be done at a later date for approximately \$3-\$4 million.

The decision had to be made as to how the building was to be designed. The Board of Trustees decided that it should be a first-class building. It is now estimated the cost of the building will be approximately \$26 million plus \$4 million for the preparations. The university is hoping for additional external funding.

It is estimated that not less than \$6 million would be taken from reserve to cover part of the cost of the building. Presently, there is between \$18-\$20 million in the reserve. Last spring there was a move made in the Ohio Senate that university reserves would be appropriated by the state. Even with the expenditure of \$6 million from the university's reserve, there would be a large amount remaining. These funds are available only by an act of the trustees. As part of this project, some monies would be taken from the reserves to renovate the present physical education facilities.

Occupancy of the building is expected at the end of 1989. As in any such operation, there is a certain amount of risk. Through aggressive management it is anticipated that in a short time it would be a break-even operation. It is to be considered an auxiliary enterprise of the university. The state will fund 25-30% of the maintenance costs and income will be obtained from students for intramural activities.

- Capital Process Planning. Each college was asked to make a ten-year enrollment projection and through this the university determined its space needs. First priority is an engineering building with a total cost of approximately \$19 million. Phase I of the building has been approved by the Regent's staff. It appears that the Board of Regents will approve this capital project building to help resolve the space problems that are related to the colleges of Engineering & Computer Science and Science & Mathematics. With construction of a service building there will be additional space in Millett and Allyn halls which will be allocated to Education, Nursing, and Liberal Arts.

The president then opened the floor for discussion. Discussion followed with most of it being on the Nutter Center. It was posed as how the cost estimate of the site preparation could be made for \$1 million and then be raised to \$4 million. It was pointed out that the \$1 million estimation was made without any specific site in mind. Because the site is at one end of the campus, it is necessary for additional work to be done to get utilities and roads to the area.

It was pointed out that market research of building use would not be useful because we would have to look too far into the future. It was noted that the annual expenses for running the facility was estimated to be between \$800,000 and \$1,200,000. Hopefully, events, even without basketball, will pay the operating expense. Everyone who uses the facility will pay.

The president then pointed out that the Board of Trustees committed sufficient reserves to pay for the Nutter Center and for the remodeling of the Physical Education Building which is a total of about \$32 million dollars. It was pointed out that there was some element of risk, but that investments of the risk was such that the university would not incur an expense that would harm our academic programs, salaries, computer services, etc. Even by raising the general fee by \$30, Wright State University would rank fifth or sixth in the state among other universities, even if the other schools did not raise their general fee. It was then pointed out that students, faculty, staff, and administration have been involved in this process. There have been reports at the Athletic Council, the Budget Review Committee, and other groups as to what was happening with the building.

The question was asked about the renovation of the library. The president pointed out that before any commitment was made, a decision has to be made as to who would get the space; this has not been determined yet.

The president pointed out that additional space was needed for the Bookstore and for the upgrading of dining facilities for both faculty and students.

- VI. Recess: Jeanne Ballantine asked for a motion to recess and noted that the meeting would reconvene at a later date to be announced. The motion was approved by a voice vote and the meeting was recessed at 5:15 p.m.

VII. RECONVENE

The Fall Quarter General Faculty Meeting reconvened at 3:30 p.m., Tuesday, December 1, 1987, in the Concert Hall in the Creative Arts Building, with Richard Williams, Past Vice-President of the University Faculty presiding.

A. President's Report: President Mulhollan continued with his report. He gave a recap of the building plans now going on and those being planned. Among them were:

1. Expansion of the Library and Computer Center.
2. New Engineering Building.
3. Duke Ellis building.
4. Creative Arts Center addition.
5. Nutter Center

He indicated that nothing new had happened since the last General Faculty meeting, but on Friday, December 4, 1987, there would be a meeting to get a formula on operating costs and income on the Nutter Center.

Question was asked from the floor about a market research as to the need of such a building as the Nutter Center. The President indicated that such research probably would not have much value for most individuals would indicate that they would use such a building, but once it was up and in operation, there would be no guarantee that they would avail themselves of its use. He felt that the best indicator was to look at comparable markets, universities, and urban settings similar to ours and see what their use was.

Most universities found that their income more than met their cost of operation in a very short time. In the worse case, \$8 million may have to be taken from the reserves to cover the cost of the construction. This \$8 million included \$2 million for the renovation of the Physical Education Building so that it could be used as a Student Union. Renovation of the University Bookstore, more room for the dining facilities for faculty and students, and additional lounge area for students are some of the additions to the PE Building.

The Board of Trustees will not draw down the reserves to such a point that the university would be in a vulnerable position. The president explained the importance of the building as to the image and impact of the university on the surrounding community. He pointed out that the State may ask that all reserves be returned by the universities to the State. Up to this time no requests have been sent to the trustees as to how to spend the reserves. There is no established procedure as to how the Board of Trustee would determine what monies should be spent from the reserves on individual projects.

With the construction of the new Engineering Building the space needs of the Science & Mathematics faculty will be met. It was also noted that at that time renovation would be done so that any asbestos problems could be cleared up. At the present time there is no danger from the asbestos. The State would be paying for this renovation rather than the university from the reserves.

The trustees have endorsed the project for the construction of the Nutter Center. The design process is now going on. When that is completed, the university will ask for State approval of the plans and bids will go out. When the bids come in, then there will be the decision to go or not go.

A question was raised as to where the reserves come from. The president pointed out that these were monies that had been accumulated over the years when there was a surplus in the general fund at the end of the fiscal year. The trustees chose to put this money in the reserve fund rather than to keep it in the general fund. He pointed out that one-third of the reserves have come from the Medical School. He also pointed out there is no appropriate answer to be given as to how much money should be in the reserve. In most states universities are not allowed to keep reserves.

Funding for the Nutter Center will come from five sources. They are: 1) student fees--supporting a \$15 million bond issue, 2) state funds--for a total of \$4 million, 3) private gifts - \$2 million, 4) sale of premium seats--which will, hopefully, bring in more than \$2 million, and 5) reserves.

The president pointed out that the university's research is up 300% this year compared to last year. He also pointed out that students and faculty have been involved in the planning of the building; and in particular, the tenants who will be housed in that building have been greatly involved in this planning. This has been true of other buildings. He pointed out that members of the Building & Grounds Committee were involved in the planning, but the committee was not asked to give approval or disapproval of the plan.

The Wright State Foundation is not involved in this building. The purpose of this nonprofit organization is to raise money. At the present time the Foundation has about \$12 million. Usually only income from the principal is spent and most of this is for scholarships. The president pointed out that the Foundation did purchase some land adjoining the campus.

It is not known if the Early Retirement Plan needs support from the reserves. The outside auditor said that the Early Retirement Plan may cost as much as \$6 million, but this will depend upon the number of faculty and staff who actually take early retirement. Hopefully, this cost can be covered out of the general fund.

As in any auxiliary enterprise, some risk is involved as to whether the operations costs can be met. Users of the Nutter facility will be charged. In the worst case there are one of two options that can be used to meet operating costs. They are: 1) Income can be supplemented by students, or 2) The facility can be closed down as a public facility and operated as a university facility.

VIII. Return to Committee Reports:

A. Steering Committee, Jeanne Ballantine reporting:

There will be a special faculty meeting in early January where the planning document will be discussed. The committee will review how procedures can be established as to how to request monies from the reserve.

B. Budget Review, Richard Williams reporting:

Faculty Workload. The average workload has gone up. In recent years the university has gone from fifth and sixth in the state to third. The committee is reviewing this year's budget; there was a shortfall in income this year. The committee will also be involved in the Enrollment Management study. Mr. Williams noted that the WSU tuition was the third lowest in the state.

C. Building & Grounds, Carl Maneri reporting:

Two years ago the Engineering Building had first priority and that the Nutter Center had lower priority in the universities needs. The Nutter Center is now first. The ten-year building plan was good, but the committee had little input as to its development.

D. Curriculum, Charles Funderburk reporting:

1. The committee continues normal work of approving new courses. It approved a new undergraduate major in International Studies and a Certificate Program in Gerontology.
2. The committee is also waiting for a report from the General Education Review Committee.

E. Library, Rudy Fichtenbaum reporting:

The committee continues its study of bibliographic instruction and evaluation of collection development.

A comment was made from the floor that there is now a charge for the computer search in the library. This may have an impact on some research. No additional monies were made available in departmental budgets for the searches. Approximately \$100,000 addition was given to the academic units for their operations and that the deans decided how the money was to be spent.

F. Student Affairs, Jeanne Ballantine reporting for Fran Landers:

The committee is working on the following items: 1) Academic Misconduct Document, 2) review of the grade appeals process, 3) obtaining information for the purpose of the drop fee, 4) use of the Medical Library by non-medical students, and 5) working with the Faculty Affairs Committee on the faculty evaluation instrument.

IX. Administrative Review, Jeanne Ballantine reporting for Lilburn Hoehn:

Administrative Reviews are conducted on certain positions at three to five-year intervals. The committee's charge is to determine who is to be reviewed and how the process is to be conducted. There will be a presidential review led by the Board of Trustees this year.

X. Announcements:

Jeanne Ballantine announced that the Ohio Board of Regents have completed a study of students' access and success in universities that are state assisted, and they now have a draft form of the results of the study. A copy of the document is available in the University Faculty Office.

In the near future there will be open hearings on the Intellectual Property Document.

XI. Adjournment. The meeting adjourned at 4:57 p.m.

LF:jl